



Children's Ministry Classroom Policies & Procedures

1. Masks: Both adults and children will wear a face mask at all times, unless they are taking a drink. A child will never be punished for not wearing their mask properly, however, they will be encouraged to keep it on.
2. Social Distancing: We encourage social distancing in our hallways and at check-in with carpet spots. Please understand that it is impossible to social distance children 100% of the time while they are in their classroom. Two children will share a table, putting them 4 feet apart (with masks on). Class sizes will be limited to 12 individuals, volunteers and children.
3. Registration and Check-In:
 - a. Parents will pre-register children online, acknowledging our wellness policy and attendance policy. At this time, there will be **no** "day of" registration and **no** self-check-in kiosks available. All children, grades 1-5, must check in on the 2nd floor, accompanied by one adult. One parent will be allowed at drop-off and the same parent should pick up.
 - b. Please take your child to the restroom downstairs prior to dropping them off. Restrooms in the 2nd floor Kids Zone will be open for limited/emergency use only.
 - c. Drop Off: Children and parents will enter through the main 2nd floor entrance and walk into Room 206 for check-in. They will exit 206 on the opposite side, parents exiting to the left leaving out the side stairwell, children moving to the right to go to their assigned classroom.
 - d. Pick Up: Parents will return for pick up through the same main stairwell entrance. A volunteer will go get their child while they walk through Room 206. They will meet their child at the exit to Room 206 and continue to exit out the side stairwell.
 - e. Please do not congregate or linger in the children's area.
4. All individuals will use hand sanitizer upon entry and exit of classrooms.
5. All rooms will be thoroughly disinfected between uses.
6. Children may bring their Bible and a labeled water bottle. We ask that all other personal items be left at home. Water Fountains are unavailable, and no snacks will be handed out.
7. Children will be assigned supplies that will stay in the classrooms and will not be used by other children. Included in their supply box is a personal Kleenex and travel size hand sanitizer.

Wellness Policy: If your child or a household member has been sick in the past 48 hours, we ask that you stay home. Symptoms include, but are not limited to, a temperature of 100 or more, respiratory symptoms, headache, diarrhea, loss of taste or smell, undiagnosed rash, or muscle pains.

Attendance Policy: If you or a household member has had known close contact in the last 14 days with a person who is lab-confirmed to have COVID 19, please attend online only.