



Dear Willow Families,

The Willow Child Development Center is pleased to offer **MyProcare**, a free online portal for you to access account information! MyProcare is safe, secure and created with your convenience in mind. Procure is the software that is used by the preschool to keep up with each individual family account. This portal will allow you to view your weekly account statement and print annual statements for tax purposes. This portal will also allow you the option to update account information, such as address, telephone number, etc.

**Log in today!**

1. Go to [MyProcare.com](http://MyProcare.com).
2. Enter your email address and choose **Secure Login**.  
\*If you need to update the current email address on file, please do so in The Willow CDC office!
3. Enter the confirmation code sent to your email, choose a password, and press **Submit**.
4. Then you may:
  - a. View your account summary and more.
  - b. Print annual tax statements
  - c. Make online payments.

Thank you!

The Willow Child Development Center and MyProcare